
Supplier Appraisal Questionnaire

DETAILS OF COMPANY	
Company name:	Tel.:
Tax ID number:	Fax:
Registered office address:	Orders Email:
.....	Share Capital:
.....	Founding year:
Post code:	Surface Area m ² :
Country:	Date of Submission:

LAST THREE YEARS NETT TURNOVER	
Year:	Amount:
Year:	Amount:
Year:	Amount:

LAST THREE YEARS NETT PROFIT	
Year:	Amount:
Year:	Amount:
Year:	Amount:

MAJOR CUSTOMERS	
Company name:	% of turnover:
Company name:	% of turnover:
Company name:	% of turnover:
Company name:	% of turnover:

WORKFORCE PROFILE	
Number of employees in the office:	Number of temporary workers:
Number of employees in the workshop:	Number of temporary workers:

BUSINESS ACTIVITIES

PROJECT REFERENCES

MAIN COMPANY RESPONSIBLES	
Managing Director:	Years in the position:
Technical office:	Years in the position:
Quality:	Years in the position:
Purchasing:	Years in the position:
Financial:	Years in the position:

NATIONAL INSURANCE AND TAX ADMINISTRATION	YES	NO
Attach certificate of National Insurance contributions.	<input type="checkbox"/>	<input type="checkbox"/>
Attach Updated certificate of contributions to the tax administration agency.	<input type="checkbox"/>	<input type="checkbox"/>

QUALITY SYSTEM	YES	NO
Have you implemented a formal quality system e.g. ISO 9001? (If yes, please attach copy of the certificate).	<input type="checkbox"/>	<input type="checkbox"/>
If your company does not have a recognized quality accreditation, is it your intention to seek one in the next 12 months?	<input type="checkbox"/>	<input type="checkbox"/>

ENVIRONMENTAL SYSTEM	YES	NO
Have you implemented a formal environmental system e.g. ISO 14001? (If yes, please attach copy of the certificate).	<input type="checkbox"/>	<input type="checkbox"/>
If your company does not have a recognized environmental accreditation, is it your intention to seek one in the next 12 months?	<input type="checkbox"/>	<input type="checkbox"/>

ADDITIONAL COMMENTS

SUPPLIER'S SIGNATURE
<hr/> <p data-bbox="347 1435 564 1469">(Signature and stamp)</p> <p data-bbox="164 1570 823 1603">Name:</p> <p data-bbox="164 1666 823 1700">Date:</p>